



Job Description

General details:	
Reference number:	VRN 106/08
Title:	Specialist Advisor Design of the Carbon Pollution Reduction Scheme
Designation:	SES Band 1 Non-ongoing*
Date approved:	6/11/2008
Division:	Emissions Trading
Branch:	
Section:	
Location:	Flexible
Immediate supervisor:	SES Band 2
Security classification:	Secret
About the Department:	Climate change is one of the most complex policy challenges facing governments today. The Department of Climate Change is a new and dynamic organisation at the forefront of developing and delivering the Australian Government's response to this critical global issue.
About the position:	<p>The role of the position is to advise on design elements of the Carbon Pollution Reduction Scheme. While the successful applicant will advise and liaise with stakeholders on the full range of design issues, they will supervise a small team focussing on:</p> <ul style="list-style-type: none">-Carbon market design and operation-International linkages-International partnerships sharing emissions trading design-Transitional issues, including the relationship of the Scheme to existing climate change measures in other jurisdictions <p>The role will involve the development of policy frameworks, translation of this policy into legislation and regulations, and consultation and communication with stakeholders.</p>

Duties

1. Direct, plan and coordinate a Branch on the design of elements of the Carbon Pollution Reduction Scheme, and advise the Minister and Senior Executive on policy design elements.
2. As a member of the Senior Executive leadership team, play a strategic leadership role in achieving the objectives and outputs of the Department, support and lead the Department in maintaining a high performance culture.
3. Develop and provide strategic policy advice to address climate change issues in a whole-of-government manner and to achieve stakeholder support.
4. Represent the Department in high-level consultations, meetings and conferences in government, non-government and international forums.

Qualifications/experience

Relevant Tertiary Qualifications in Economics is essential.

Relevant high level knowledge of emissions trading design issues, and experience in policy development in this or related fields.

Security assessment

This position is a security assessed position. The successful applicant will be required to undergo a security assessment to obtain a Secret Security Clearance.

Selection criteria

The basis of assessment of applicants for SES duties is the core SES selection criteria which are derived from the Senior Executive Leadership Capability Framework and have been in place since September 1999. More information about the Framework is available from the APSC web site: <http://www.apsc.gov.au/selc/index.html>.

1. Shapes strategic thinking

- Inspires a sense of purpose and direction
- Strategic focus
- Ability to recognise opportunities, harness information
- Shows judgement, intelligence and common sense

2. Achieves results

- Organisational capability
- Professional expertise
- Implements change
- Ability to clarify ambiguities
- Closure and delivery

3. Exemplifies personal drive and integrity

- Professionalism and probity
- Risk-taking and personal courage
- Action orientation
- Resilience
- Self awareness
- Commitment to personal development

4. Cultivates productive working relationships

- Nurtures internal and external relationships
- Facilitates cooperation and partnerships
- Values differences and diversity
- Guides, mentors and develops people

5. Communicates with influence

- Communicates clearly
- Listens, understands and adapts to different audiences
- Negotiates persuasively

6. Demonstrate Relevant Skills and Expertise

- Relevant skills and expertise in relation to the job description

For further information about this position please contact Barry Sterland, First Assistant Secretary, Emissions Trading Division Ph: 6275 9694.

*Please note that this position is available on a Non-ongoing basis for a period of 18 months with a possible 12 month extension.

Applications close: 27/11/2008

Job Description

Applications should be forwarded by:

email to: recruitment@climatechange.gov.au

or mail to: Department of Climate Change
GPO Box 854
CANBERRA ACT 2601